

Commercial Business License Checklist

1. **State Business Registration.** Apply with the Utah Department of Commerce for a business name registration. To apply, [click here](#). Fee required. They will issue you a seven-digit dash 4-digit registration number. Put this number on your Hyde Park City business license application form, on the space provided.
2. **Hyde Park City Business License.** Apply for a Hyde Park City Business License which is available online at hydepark.utahlinks.org [Click Here](#) or at Hyde Park City Hall at 113 east Center, Hyde Park, Utah. A \$20.00 application fee plus a \$25.00 annual business license fee is required.
3. **Hyde Park City Building Inspection.** \$47 fee required. The Building Department will order final inspections. Contact them to set up an appointment at 435-53-6507 Ext. 25. If you are new construction or a re-model this fee will already have been paid when submitting plans/permits to the Building Department.
4. **Bear River Health Inspection.** Required if food is being served or nails/hair or childcare. Fee required. Call 435-792-6500 to request an inspection.
5. **Fire Department Inspection.** No fee required. Business license clerk will order this inspection.
6. **The business license will be processed by the clerk and sent to you in the mail.**

Your business license will be issued only after all fees are paid and all final inspections are complete.