



113 East Center / P.O. Box 489
Hyde Park, Utah 84318
Phone: 435-563-6507

REQUIREMENTS FOR A CERTIFICATE OF OCCUPANCY

No structure shall be occupied until issuance of a Certificate of Occupancy.

Utilities may be disconnected from structures found to be occupied without a Certificate of Occupancy.

Permit #	Address of Structure
Type of Occupancy	Project Name

Req ✓	Dept/Phone #	Date	Temp ✓	Perm ✓	Comments	Inspect Initials
	Grease interceptor Logan City 716-9758					
	Backflow hazard assessment Mike Grunig 757-6250					
	Fire Marshal - Fire suppression/Alarm and Final Inspection Jay Downs 563-3056					
	Public Works - Water/sewer, curb gutter, sidewalk, storm water management, parking, access, etc. Mike Grunig 757-6250					
	Planning/Zoning Conformance to Design Review Record of Decision, Landscaping, etc. Mark Lynne 563-6507					
	Special Inspection & testing final report-must be provided to Bldg Dept Questions call 563-6507					
	Building Inspector *Must have all other department approvals prior to scheduling Building Inspector Darrin Hancey 563-6507					

The Building Inspector shall not be scheduled for a final until all other applicable department signs-offs are completed with either temporary or permanent approvals.

The general contractor of record is the only person authorized to surrender this notice to the Building Official for processing. A Certificate of Occupancy will be issued within three (3) working days from the date this completed notice is received.