The Hyde Park City Council meeting of March 12th, 2014 began at 7:00 p.m. and was conducted by Mayor Bryan Cox.

City Officials Present
Mayor Bryan Cox, Council members; Brent Kelly, Robert Christensen, Bret Randall, Sharidean Flint, and Charles Wheeler, Planning & Zoning members; Mark Lynne and David Zook, Officer John Seamons, NPPD, and City Treasurer, Susan Balls.

Others Present
Jon White, Keaton Gillman, Joe Evans, Josh Fletcher, Ron Gillman, Logan Thueson, Jarom Hale, Bryan Spuhler, Todd Thurston

Prayer or Thought – Council member Wheeler
Pledge of Allegiance – Council member Flint

Adoption of Agenda – Council member Kelly moved that the Hyde Park City Council approve the agenda for the March 12, 2014 Hyde Park City Council meeting as amended. Council member Flint seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.

Approval of Minutes – Council member Christensen moved that the Hyde Park City Council approve the minutes of the February 12, 2014 City Council meeting as amended. Council member Kelly seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.

Accounts Payable - Council member Randall moved that the Hyde Park City Council approve the accounts payable for March 2014. Council member Christensen seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.

Citizen Input: None

Presentation: David Zook is a board member with the Child & Family Support Center. He presented information to the Council about the center and what they do. April has been proclaimed child abuse prevention month and many cities in the county are adopting this proclamation.

The Center was founded in 1982. It is a nonprofit with limited funding from the state to provide services. They rely heavily on private donations. The Center’s mission is to strengthen families and protect children.
There are classes held for children and parents to strengthen families. Two of their amenities are a 24 hour crisis / respite nursery and a shelter. The Logan center serves Rich County also. The Primary facility is in Logan. They have recently added a second facility in Hyrum through a Community Development Block Grant.

David presented information on some of the events coming up in the next few weeks. A strengthening family’s symposium will be held on March 22; on April 1, shoes will be put on the steps of the courthouse. There will be one pair of shoes for each substantiated child abuse case in Cache County last year. Their annual dinner will be April 18. This will be a 50's sock hop themed dinner at the Coppermill.

Mayor Cox read the proclamation to the council. Council member Christensen made a motion to designate April as Child Abuse Prevention month. Council member Kelly seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.

City Council Discussion: Review and possibly approve the preliminary and final plats of the Hyde Park Commons Subdivision. Phase 1 Council member Randall explained that the Land Use Authority had met this morning and addressed issues of the fire department and Utilities for the Hyde Park Commons development Phase I. The Fire Department and Mike Grunig, public works director are content with utilities, looping the water system and stormwater system. This was approved by the Planning Commission earlier this evening. UDOT has approved access for this development. Council member Kelly questioned the 3750 North road being included, when it is not on the master road plan. Mark Lynne told the council that all roads are not designated on the master road plan, just roads that must be developed. The Council requested that the addressing for this development use county addressing. Council member Kelly said that this would be a safer route to get into Maverick.

Council member Kelly made a motion to approve the Hyde Park Commons preliminary plat and the final plat of Phase I with the stipulation that all roads are numbered per county addressing system. This should be verified with building permit issuance. Council member Flint seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.

Council member Wheeler made a motion to add the 3750 North road to the master road plan. Council member Christensen seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.

City Council Discussion: Review and possibly approve Hyde Park City Resolution 2014-04 – A Resolution outlining the policies and procedures for cash handling. The Mayor noted that this would help to protect the city during audits and against risk of loss. Council member Kelly asked that the word “review” be clarified by adding “deposit”. Council member Kelly made a motion to approve the Resolution as amended. Council member Christensen seconded
the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.

City Council Discussion: Review and possibly approve the Hyde Park City Investment Policy. Council member Kelly asked that we add a section to define the term Utah Money Management Council. The word either was added to the section regarding the city recorder or treasurer being unable to perform their duties. Council member Bret Randall made a motion to approve this resolution as amended. Council member Wheeler seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.

City Council Discussion: Review and possibly approve the Development Agreement for Lot 2 of Phase 2 of the CO-AX Commercial Park. The Planning Commission approved this agreement last week as written. The Mayor asked if the Planning Commission had resolved the issue they had with verifying the amount of security allowed by the State. They have not been able to locate any directive. Charles Wheeler asked if the warranty period of one year should be changed. There are instances of problems with developments in the past that have come up after one year. The Mayor said that our current inspection process should help with that problem; however, it may be wise to look into the option of pro-rating the warranty over a longer period of time. Charles asked if perhaps there were other cities that may have an ordinance that would allow for reducing the amount of security over a longer period of time. The council asked Mark Lynne to have the Planning Commission review this in the future. Council member Christensen made a motion to approve the development agreement for lot 2 of Phase 2 of the Co-Ax Commercial Park. Council member Kelly seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.

Departments
Parks: Council member Wheeler informed the Council that the city had received a $2,100 grant to pay for the study of the sidewalks and trails. Council member Wheeler has met twice with Scott Archibald of Sunrise Engineering regarding the trails/sidewalk/park impact fee/transportation study. He has all of the preliminary documents needed to update the impact fee for parks. He needs to add projects scheduled to be completed and remove projects that are completed.

He has prioritized the projects to be done. 1. Safety of students to Cedar Ridge middle school. Installing sidewalks to areas south of the school with no sidewalks and compete sidewalks north of the school on second west. There are gaps in the sidewalk. 2. Complete the trail in Lion’s Park. Outside of the immediate plan is to install sidewalk to North Park elementary on the west side of 250 East. However, Council member Wheeler noted that with the development of the Northern Meadows PUD a trail would be installed between 50 East and 250 East. This could move students through the subdivision instead of putting them on 250 East.

Council member Wheeler asked for suggestions of additional parks to be developed. He suggested a park west of Lee Park. The Council said they would support this decision. Council
member Kelly asked about a park at the mouth of the canyon. Council member Flint said Dave Rayfield indicated that he thought the owners of the “Tew Property” would be willing to give up a conservation easement to complete the Bonneville Shoreline Trail. The Council expressed support for Council member Wheeler to proceed.

Council member Wheeler has been meeting with Cache School District, Cache Landmark, Lynn Lemon, County Executive, and Jeff Jorgensen, North Logan City Administrator. The school is proceeding with property acquisition. They have a time frame that must happen to meet deadlines with BOR. There is an exchange for road and exchange for school property. These are separate but same issue. The cities have been asked to step up to participate in the exchange.

Councilman Wheeler has two properties that he has suggested; the property west of the post office and the property west of Lee Park. The rights could be moved to those properties. A memorandum of agreement would be signed between the county and city. The county has committed RAPZ money to make sure property is developed within the time frame required.

Mayor Cox commended Council member Wheeler on what he had been doing. Council member Wheeler said he needed the support of the council to continue to negotiate the exchange of property for benefits outlined. The Council voiced their support.

Councilman Wheeler discussed the Park Meadow Subdivision. In looking at the plat from the county he feels that the City needs to clarify the ownership of the Green space. The plat clearly indicates the green space is to be dedicated to homeowners association.

It is the desire of the city to turn over the green space to the homeowners and let them take care of it. They could develop a lot and sell it, using the proceeds to care for open space.

Council members Kelly and Wheeler will meet with homeowners and offer it to them. If they don’t want it then the City will do what they feel is in the best interest of city.

Council member Wheeler told the council that he had submitted the RAPZ tax grant application.

**Emergency Management:** Council member Flint reminded the Council of the communication drill on Saturday. The Mayor asked the council to plan on being at the drill unless they had other commitments.

**Water:** Council member Randall informed the council that the state requires a water conservation plan to be submitted every five years. The last one in 2008 indicated that the city pumped 1.5 million gallons of water. In 2013, the city pumped 55 million gallons of water. Council member Randall is proposing a new water structure for residents that use more than 1 million gallons over 4 months. Additional tiers of charges would be added for high water users.
Council member Randall also would propose that the city ask residents to hire a water expert to do a water audit. Once the homeowner implements the plan and drops their water usage at least 20%, the city would reimburse the homeowner the cost of the audit.

Council member Randall left at this time, 9:20 p.m.

**Streets:** Council member Christensen told the council that he has purchased an additional 1.5 shares of water in the Smithfield Irrigation company for $900. He told the council that if they are asked about potholes, to tell the resident that the city is waiting until weather is better and they can get hot mix.

**Canal:** Council member Kelly informed the council that the water restoration project has come in under budget. This means the cities have overpaid. The excess will be applied to the note which would allow them to decrease the annual payment of $12,000 to $10,600.

Council member Kelly said he had a conversation with Jack Nixon about irrigation water delivery lines and shares. The council had a discussion on who would purchase the shares, who would maintain the lines and who would pay the yearly fee to the canal company. The Homeowners could set up own their own private system for irrigation. The city could purchase the shares in the City’s name with the homeowners as recipients of water. A fee could be billed to the homeowners for maintenance of the line.

Council Kelly will talk with Bob Fotheringham to get help with figuring out what to do with this issue. They could also see if the canal company wants to be involved in the maintenance of the line and billing homeowners.

**Mayor:** Mayor Cox said he had met with the COG. The application for the grant presentation is due by May 5 for money for 400 east improvement.

Mayor Cox updated the council on the meetings with the Mayors of the 6 cities that contribute to Logan sewer. They have a concern regarding what the cities are billed for. Especially since there is no input by these cities in the process of scheduling improvements, etc. The Mayors have signed a letter to the State Water Quality Engineer indicating that they are contributors but have no say in decisions that are made. This raised flags with the State and has forced Logan City to meet with Mayors for discussion. However, at this time Logan is still of the position of not giving up ownership. The other cities would like to have a board that is able to make decisions.

Mayor Cox told the Council that in 2 weeks a CMPO open house will be held at the Hyde Park City building. He asked all council members to be in attendance. This will take the place of city council unless something pressing comes up.
Approval of Minutes – Council member Randall moved that the Hyde Park City Council approved the minutes of the March 12, 2014 City Council meeting as amended. Council member Kelly seconded the motion. Council members Kelly, Christensen, Randall, Flint and Wheeler voted in favor. The motion carried 5-0.